



Driveway, Parking Lot, Public Sidewalk, Curb Permit Application

Applicant is responsible for all locations and Gopher State One Calls. Traffic control must comply with MMUTCD. **Application will not be processed unless you include either a self-addressed stamped envelope or your email address.** Processing may take up to 5 days.

Site Address _____

Section 1. Property Owner Information

Name of Property Owner _____

Address _____ City _____ State ____ ZIP _____

Office Phone _____ Cell Phone _____ Home Phone _____

Section 2. Applicant Information

Name of Applicant _____ Email _____

Name of Contractor performing work _____

Address _____ City _____ State ____ ZIP _____

Contact Person _____ Office Phone _____

Cell Phone _____ Pager _____

Section 3. Project Information

A. Nature of work (Check all that apply.)

- | | | | |
|------------------|----------------|---------------------|---------|
| Driveway | Driveway Apron | Parking Lot | Curb |
| New Construction | Sidewalk | Reconstruct/Replace | Sodding |
| Repair | Seeding | Other (describe) | |

B. Estimated Starting Date _____ Estimated Ending Date _____

C. Construction Planned (check all applicable items)

- | | |
|--|---|
| Driveway or Parking Lot Bituminous Paving
(Minimum Requirements: 3" Bituminous Wear Course and 6" Compacted Class 5 Aggregate Base) | Driveway or Parking Lot Concrete Apron
Motorized Tamper (Compaction) |
| Fire Lane or Heavy Duty Parking Lot Bituminous Paving
(Minimum Requirements: 3.5" Bituminous Wear Course and 8" Compacted Class 5 Aggregate Base) | Machine Formed Curb
Type of Curb (B618, B612, etc) _____ |
| Driveway or Parking Lot Concrete Paving
(Minimum Requirements: 6" Concrete and 6" Compacted Class 5 Aggregate Base) | Hand Formed Curb or Sidewalk with Forms |
| | Sodding with 6" Topsoil |
| | Seeding with 6" Topsoil |

D. Detailed Project Description or Special Project Conditions:



Driveway & Parking Lot Permit Fees

Driveway Permit (construction, reconstruction or repair of driveway, driveway apron, sidewalk, and/or curb) \$40 (per permit) _____

Parking Lot Construction or Reconstruction

Small Parking Lot: Under 20 Parking Stalls \$100 (per permit) _____

Medium Parking Lot: 20-50 Parking Stalls \$175 (per permit) _____

Large Parking Lot: Over 50 Parking Stalls \$250 (per permit) _____

Total Due = _____

Agreement

Separate permits are required. This permit becomes null and void if the work authorized is not commenced within 180 days of the date of issuance, or if the work is abandoned or suspended for a period of 180 days. All provisions of laws and Ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other Federal, State or Local law regulating construction or the performance of construction activities. This permit may be revoked at anytime for due cause. I hereby certify that I have read and examined this application and know the same to be true and correct.

X Applicant's Signature _____ **Date** _____

Printed Name _____

For Office Use Only

CODE 101-43350-329

Date Received _____ Date Payment Received _____

Permit Approved by _____ Amount of Permit Fee _____

Permit Approval Date _____ Payment Received By _____

Conditions of Approval _____

Final Inspection By _____ Form Inspection By _____

Final Inspection Date _____ Form Inspection Date _____

PID No. _____ Residential Commercial Specs Given

Inspection Notes _____

Finance - Copy

Engineering - Copy

Assessing - Copy

Applicant - Original