

Section 1020 - Permit Fees

## 1020.01. Permit and Inspection Fees.

The authority to license or charge a fee for a specific activity is found in the Hopkins City Code. The actual fees are set by City Council Resolutions. The following is a summary of the various fees and charges set by the City Council. The actual fees may be changed at any time by the City Council.

<b>1020.01</b>	<b>Moving or Demolition Permit</b>	25.00/permit	
<b>1020.02</b>	<b>Contractor Surcharge</b>	5.00 per building permit	per permit
<b>1020.03</b>	<b>Plumbing Inspection</b>		
<b>1</b>	Plumbing Inspection Fees, Job Cost Labor and Materials		per job
		Fee	Job Cost
		\$25.00 plus 1%	Less than \$1000
		\$35.03 plus 2.75% of amount over \$1,000	\$1001-\$5000
		\$145.03 plus 2.50% of amount over \$5,000	\$5001-\$10,000
		\$245.02 plus 2.25% of amount over \$10,000	\$10,001-\$25,000
		\$582.52 plus 2.00% of amount over \$25,000	\$25,001-\$50,000
		\$1082.52 plus 1.75% of amount over \$50,000	\$50,001 and over
<b>2</b>	Plumbing Re-inspection Fee	\$47.00 per hour	per inspection
<b>1020.04</b>	<b>Rental Housing</b>		
	Periodic Inspection Fee – Initial Inspection	\$65/building plus \$20/unit inspected	
	Periodic Inspection Fee – Initial Inspection per Condominium	\$0/building plus \$20/unit inspected	
	First Re-inspection	\$50.00 per building \$50.00 per dwelling unit inspected	
	Second Re-inspection	\$75.00 per building \$75.00 per dwelling unit inspected	
	Each Additional Re-inspection	Double the previous amount	
	Periodic Inspection Fee-Initial inspection per condominium	\$45/unit	
	First re-inspection Condo	\$50/building plus \$50/unit	
	Second re-inspection	\$75.00 per building \$75.00 per dwelling unit inspected	
	Each Additional re-inspection Condo	Double the previous amount	

<b>1020.05.</b>	<b>Miscellaneous water utility</b>		
1	Well	125.00	each
2	Well repair	50.00	each
3	Scavenger dumping (water)	25.00	each
<b>1020.06</b>	<b>Electrical Inspection</b>	40.00	per trip
1	<b>Commercial Fees</b>		
	0 to 400 Amp Power Source		\$ 50/source
	401 - 800 Amp Power Source		\$ 75/source
	Over 800 Amp Power Source		\$ 125/source
	0 to 200 Amp Circuit or Feeder		\$ 8/feeder or circuit
	Over 200 Amp Circuit or Feeder		\$ 20/feeder or circuit
	OVER	0 to 400 Amp Power Source	\$ 100/source
	600	401 - 800 Amp Power Source	\$ 150/source
	VOLTS	Over 800 Amp Power Source	\$ 250/source
		0 to 200 Amp Circuit or Feeder	\$ 16/feeder or circuit
		Over 200 Amp Circuit or Feeder	\$ 35/feeder or circuit
	New Multi-Family Dwelling Unit (with up to 20 circuits and feeders per unit)		\$ 80/unit
	New Multi-Family Dwelling Unit (additional circuits over 20 per unit)		\$ 8/feeder or circuit
	Existing Multi-Family Dwelling Unit (where 10 or more feeders or circuits are installed or extended)		\$ 80/unit
	Existing Multi-Family Dwelling Unit (where less than 10 feeders or circuits are installed or extended)		\$ 8/feeder or circuit
	Reconnected Existing Circuit or Feeder (for panelboard replacements)		\$ 3/feeder or circuit
	Transformer (Light, Heat or Power) rated up to 10KVA		\$ 20/transformer
	Transformer (Light, Heat or Power) rated in excess of		\$ 40/transformer

10KVA	
Manufactured Home Park (Lot Supply)	\$ 40/pedestal
RV Pedestals (all circuits originating in pedestal incl. factory circuits)	\$ 8/circuit
Street, Parking Lot, Outdoor, Traffic Standards	\$ 8/standard
Power Supplies for Signs & Outline Lighting	\$ 8/power supply
Technology circuits & circuits less than 50 volts	75¢/device or apparatus
Retrofit of existing lighting fixtures	35¢/fixture
Additional inspection trip(s)	\$ 40/inspection trip
State Surcharge	\$1.00
<b>2 Residential Fees</b>	
0 to 400 Amp Power Source	\$ 50/source
401 - 800 Amp Power Source	\$ 75/source
Over 800 Amp Power Source	\$ 125/source
0 to 200 Amp Circuit or Feeder	\$ 8/feeder or circuit
Over 200 Amp Circuit or Feeder	\$ 20/feeder or circuit
New One- or Two-Family Dwelling (up to 30 circuits and feeders per unit)	\$ 125/dwelling unit
New One- or Two-Family Dwelling (additional 30 circuits and feeders per unit)	\$ 8/feeder or circuit
Existing One- or Two-Family Dwelling (where 15 or more feeders or circuits are installed or extended per unit)	\$ 125/dwelling unit
Existing One- or Two-Family Dwelling (where less than 15 feeders or circuits are installed or extended per unit)	\$ 8/feeder or circuit
Reconnected Existing Circuit or Feeder (for panelboard replacements)	\$ 3/feeder or circuit
Separate bonding inspection	\$ 40/inspection

Inspection of concrete-encased  
grounding electrode

\$ 40/inspection

Technology circuits & circuits  
less than 50 volts

75¢/device or apparatus

Additional inspection trip(s)

\$ 40/inspection trip

State Surcharge

\$1.00

**1020.07 Water Utility**

**1 Water Utility Inspection Fees,  
Job Cost Labor and Materials**

Fee	Job Cost
\$30.00 plus 2.50% of amount over \$10,000	\$1001-\$10,000
\$255.00 plus 2.25% of amount over \$10,000	\$10,000-\$50,000
\$1155.00 plus 2.0% of amount over \$50,000	\$50,000-\$100,000
\$2155.00 plus 1.5 % of over \$100,000	\$100,000 and over

**2 Water Utility Rate**

\$2.18

per 1000 gallons

**3 Metered Sprinkler**

\$2.60

per 1,000 gallons

**1020.09 Mechanical Inspection  
including Gas and Process  
Piping**

**1 Mechanical Inspection Fees, Job  
Cost Labor and Materials**

Fee	Job Cost
\$25.00 plus 1%	Less than \$1000
\$35.03 plus 2.75% of amount over \$1,000	\$1001-\$5000
\$145.03 plus 2.50% of amount over \$5,000	\$5001-\$10,000
\$245.02 plus 2.25% of amount over \$10,000	\$10,001-\$25,000
\$582.52 plus 2.00% of amount over \$25,000	\$25,001-\$50,000
\$1082.52 plus 1.75% of amount over \$50,000	\$50,001 and over

**2 Mechanical Re-inspection Fee**

\$47.00 per hour

per inspection

**1020.11. Sewer utility**

<b>1</b>	Sewer Utility Inspection Fees, Job Cost Labor and Materials	Fee \$30.00 \$30.00 plus 2.50% of amount over \$1000 \$255.00 plus 2.25% of amount over \$10,000 \$1155.00 plus 2.0% of amount over \$50,000 \$2155.00 plus 1.5 % of amount over \$100,000	per job  Job Cost Less than \$1000 \$1001-\$10,000 \$10,000-\$50,000 \$50,000-\$100,000 \$100,000 and over
<b>2</b>	Sewer Utility Re-inspection Fee	\$35.00 per hour	per inspection
<b>3</b>	Sanitary sewer connection	150.00	per sac
<b>4</b>	Sanitary Sewer Utility Rate	\$4.30	per 1000 gal

**1020.13. Refuse utility**

<b>1</b>	Refuse utility rates	25.30 21.85 17.85	
	95 gallon		
	65 gallon		
	35 gallon		
<b>2</b>	Bulk Pick-Up service	25.00 County (9.75%) 2.44 State (9%) 2.25 Total 29.69	per ¾ cubic yard and/or bulk item plus (County, State & Waste Management fee)
	Air Conditioners	25.00	
	Sofas or Hide-a-beds	25.00	
	Appliances	25.00	
<b>3</b>	Garbage Call Back Fees	15.00	per call
<b>4</b>	Extra Dump Charges	9.00 6.00 3.00	
	95 gallon		
	65 gallon		
	35 gallon		
<b>5</b>	Yard Waste Stickers	3.00	
<b>6</b>	Curbside Brush pick up	12.00 30.00 50.00	
	0-5 Cubic Yards		
	5 – 17 Cubic Yards		
	18 Cubic yards/truck load		
<b>7</b>	Recycling Service Charge	5.00	per month/per unit

**1020.15. Storm Sewer Utility**

	Charge Rate = \$15.00	RATE/MONTH	REF
<b>1</b>	Single Family & duplex residential	5.00/unit	1/3
<b>2</b>	Multiple Family Residential	45.00/acre	3
<b>3</b>	Commercial institutional uses	75.00/acre	5
<b>4</b>	Public and private schools	18.75/acre	1.25
<b>5</b>	Churches	45.00/acre	3
<b>6</b>	Parks	3.75/acre	0.25
<b>7</b>	Golf Courses	3.75/acre	0.25
<b>8</b>	Vacant Improved & Unimproved	0	0
<b>9</b>	Industrial	75.00/acre	5

**1020.17 Administrative Citation Civil Penalties and Nuisance Inspections**

<b>1</b>	Civil penalties for violations of ordinances enforced by various City departments	350.00	each violation (Each day a violation is not remedied constitutes a separate violation) The civil penalty imposed for a violation occurring within 12 months of the most recent previous violation at the same location shall be increased by 100% up to a maximum civil penalty of \$2,000.
<b>2</b>	<b>Civil Penalty Exceptions</b>		
<b>A</b>	Building Code Violations		
	Health/Safety Violations	500.00	each violation
	Building Exterior Maintenance	350.00	each violation
<b>B</b>	Environmental Health		
	Health/Safety Violations	500.00	each violation
<b>C</b>	Fire Code Violations, Generally		
	Violations Requiring Response from Fire Dept	500.00	each violation
<b>D</b>	Health/Safety Violations	500.00	each violation
	Housing Code Violations		
	Major Violations	500.00	each violation
	Building Condition	400.00	each violation
	Light, Heat, Ventilation	350.00	each violation
	Plumbing	350.00	each violation
	Rental Dwelling Unit Without License	500.00	each violation
	Unregistered Multi-Unit Dwelling	500.00	each violation
	Public Nuisance	500.00	each violation
	Snow Removal regulations	50.00	each violation
	Code Violations not listed	300.00	each violation
<b>E</b>	Repeat violation within 12 months	Double the previous fine – Max \$2,000	
<b>F</b>	Nuisance re-inspection	50.00	per inspection
<b>G</b>	Junk Vehicles	300.00	each violation
<b>H</b>	Open Storage	300.00	each violation
<b>I</b>	Code Violations Not Listed	300.00	each violation
<b>J</b>	Repeat Violation within 12 Months	Double previous fine – Max 2,000.00	

**1020.19 Fire**

<b>1</b>	Fire Prevention Permit (exceptions noted by fire inspector)	65.00	per permit
	Additional fire prevention permit inspections	30.00	per inspection
<b>2</b>	First and Second Fire Inspection	\$60 per hour	per inspection
<b>3</b>	Third Fire Inspection	\$120 per hour	per inspection
<b>4</b>	Additional inspections after the third inspection	\$150 per hour	per inspection
<b>3</b>	False alarm fee	350.00	per alarm
<b>4</b>	Fire Report	5.00	
	Additional pages	.35	
<b>5</b>	Alarm Registration	10.00	Per alarm system
<b>6</b>	Failure to Register Alarm System	100.00	Per alarm system
<b>7</b>	False Alarm, Intentional	350.00	Per alarm

**1020.21 Special assessment**

<b>1</b>	Special assessment search fee	20.00	per assessment
<b>2</b>	Special assessment delinquent fee	100.00	

**1020.23 Mobile Homes**

<b>1</b>	Mobile home construction permit	50.00	per home
<b>2</b>	Water and sewer connection charge	475.00	each

**1020.25 Economic Development**

<b>1</b>	Tax increment preliminary approval	100.00	as per ordinance
<b>2</b>	Economic development fund preliminary approval	100.00	as per ordinance
<b>3</b>	Tax increment final approval	1,000.00	as per ordinance
<b>4</b>	Economic development fund final approval	1,000.00	as per ordinance
<b>5</b>	Taxable/Tax Exempt Bond Application	5,000.00	
<b>6</b>	Taxable/Tax Exempt Bond Administration	1% of the issue	paid at closing
	Application fee will be applied to the administrative fee.		
<b>7</b>	Storm water Plan Review for new projects	Actual cost of the study	
<b>8</b>	Traffic/parking studies for new projects	Actual cost of the study	

**1020.27 Parking Fees**

<b>1</b>	Residential Parking Zones	25.00	per zone per year
<b>2</b>	Residential Transfer Zones	25.00	per zone per year
<b>3</b>	2018 Monthly permit	35.00	
<b>4</b>	2018 Quarterly Permit	83.00	
<b>5</b>	2018 Annual Permit	268.00	
<b>6</b>	Permit - Lot # 800	Free	
<b>7</b>	Daily Permit	3.00	
<b>8</b>	Overnight Parking	32.00	
<b>9</b>	Electric Car – Quarterly	90.00	
	Electric Car – Annual	320.00	

**1020.29 Engineering Fees**

<b>1</b>	Driveway Permit (construction, re-construction, or repair of driveway, driveway apron, sidewalk, and/or curb	40.00	per permit
<b>2</b>	Street Excavation - Residential	35.00	per permit
	Contractor's Refundable Deposit	750.00	
<b>3</b>	Street Excavation – Commercial/Industrial	70.00	per permit
<b>4</b>	Contractors Refundable Deposit	1500.00	per permit
<b>5</b>	Utility Excavation Permit, up to 2 Street or Blvd Excavations	150.00	per permit
	Ea Add'l St Excavation	40.00	per hole
	Ea Add'l Blvd Excavation	20.00	per hole
<b>6</b>	Parking Lot Construction or re-construction		
	Small Lot – under 20 stalls	100.00	
	Med Lot – 20 to 50 stalls	175.00	
	Lg lot – over 50 stalls	250.00	
<b>7</b>	Public Street Access Permit for Moving of Buildings		Fee to be determined by the Public Works Director based on City costs directly related to moving (police escort, signage, restoration, etc.
<b>8</b>	Plans & documents from 11”X17” to 24”X36”	3.00	per copy
	Plans & documents larger than 24”X36a”	5.00	per copy
<b>9</b>	Topographic map & 1998 Aerial information		
	Paper Copy	20.00	per acre
	Digital Copy (CD or E-Mail)	80.00	per acre
<b>10</b>	Standard Color CAD Plots	10.00	
<b>11</b>	Custom CAD Plots		Fee based on time and material



**1020.31 Public Works Fees**

## Snow Removal Fees

- |          |             |  |
|----------|-------------|--|
| <b>1</b> | Commercial  | \$3 per foot for entire length<br>of sidewalk* |
| <b>2</b> | Residential | \$2 per foot for entire length<br>of sidewalk* |

\*Significant snow depth or situations where heavy equipment is required to clear the snow will be charged on a time and equipment basis for costs incurred above the rates stated above.

<b>3</b>	Alley/Sidewalk/Boulevard Mow or Trim	Fee to Abate Tall Grass/Weeds	Penalty Fee
	Failure to Mow/Trim – 1 <sup>st</sup> Offense	\$180.00	N/A
	Failure to Mow/Trim – 2 <sup>nd</sup> Offense	\$180.00	\$25.00
	Failure to Mow/Trim – 3 <sup>rd</sup> Offense	\$180.00	\$50.00
	Each Additional Violation	\$180.00	Double the previous amount
	Mow Lot – Partial or Full		
	Failure to Mow/Trim – 1 <sup>st</sup> Offense	\$260.00	N/A
	Failure to Mow/Trim – 2 <sup>nd</sup> Offense	\$260.00	\$25.00
	Failure to Mow/Trim – 3 <sup>rd</sup> Offense	\$260.00	\$50.00
	Each Additional Violation	\$260.00	Double the previous amount

Brush, Yard Waste Bag and Bulk  
Item pick-up fees will apply.

Staff reserves the right to bill as  
needed for staff time and equipment  
required in extreme cases.

**Exhibit A****BUILDING PERMIT FEES**

TOTAL VALUATION	FEE
\$1.00 to \$1100.00	\$50.00
\$1101.00 to \$2,000.00	\$50.00 for the first \$500.00 plus \$3.60 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2001.00 to \$25,000.00	\$80.00 for the first \$2000.00 plus \$16.00 for each additional \$1000.00, or fraction thereof, to and including the first \$25,000.00
\$25,001.00 to \$50,000.00	\$450.00 for the first \$25,000.00 plus \$11.75 for each additional \$1,000.00, or fraction thereof, to and including the first \$50,000.00
\$50,001.00 to \$100,000.00	\$738.25 for the first \$50,000.00 plus \$8.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,139.50 for the first \$100,000.00 plus \$6.50 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001 to \$1,000,000.00	\$3,707.25 for the first \$500,000.00 plus \$5.50 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,430.00 for the first \$1,000,000.00 plus \$4.50 for each additional \$1,000.00, or fraction thereof
<b>Other Inspections and Fees:</b>	
1. Inspections outside of normal business hours.....	\$53.00 per hour <sup>1</sup> (minimum charge – two hours)
2. Re-inspection fees assessed under provisions of the building code.....	\$53.00 per hour <sup>1</sup>
3. Inspection for which no fee is specifically indicated.....	\$53.00 per hour <sup>1</sup> (minimum charge – one-half hour)
4. Additional plan review required by changes, additions or revisions to plans.....	\$53.00 per hour <sup>1</sup>
5. For use of outside consultants for plan checking and inspections, or both.....	Actual costs <sup>2</sup> (minimum charge – one-half hour)
6. State Surcharge.....	.0005 x valuation

1 Or the total hourly cost to the City of Hopkins, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

2 Actual costs include administrative and overhead costs.

The plan review fee shall be 65% of the building permit fee and is in addition to the building permit fee.