

Section 1020 - Permit Fees

1020.01. Permit and Inspection Fees.

The authority to license or charge a fee for a specific activity is found in the Hopkins City Code. The actual fees are set by City Council Resolutions. The following is a summary of the various fees and charges set by the City Council. The actual fees may be changed at any time by the City Council.

| | | | |
|----------------|---|--|-------------------|
| 1020.01 | Moving or Demolition Permit | \$75.00/permit | |
| 1020.02 | Contractor Surcharge | \$5.00 per building permit | per permit |
| 1020.03 | Plumbing Inspection | | |
| 1 | Plumbing Inspection Fees, Job Cost Labor and Materials | | per job |
| | | Fee | Job Cost |
| | | \$30.00 plus 1% | less than \$1000 |
| | | \$40.00 plus 3.5% of amount over \$1,000 | \$1001-\$5000 |
| | | \$180.00 plus 3.24% of amount over \$5,000 | \$5001-\$10,000 |
| | | \$342.00 plus 2.50% of amount over \$10,000 | \$10,001-\$25,000 |
| | | \$717.00 plus 2.40% of amount over \$25,000 | \$25,001-\$50,000 |
| | | \$1317.00 plus 1.80% of amount over \$50,000 | \$50,001 and over |
| 2 | Plumbing Re-inspection Fee | \$53.00 per hour | per inspection |
| 1020.04 | Rental Housing | | |
| | Periodic Inspection Fee – Initial Inspection | \$100/building plus \$25/unit inspected | |
| | Periodic Inspection Fee – Initial | \$0/building plus | |
| | First Re-inspection | \$50.00 per building \$50.00 per dwelling unit inspected | |
| | Second Re-inspection | \$75.00 per building \$75.00 per dwelling unit inspected | |
| | Each Additional Re-inspection | Double the previous amount | |
| | Periodic Inspection Fee-Initial inspection per condominium | \$75/unit | |
| | First re-inspection Condo | \$50/building plus \$50/unit | |
| | Second re-inspection | \$75.00 per building \$75.00 per dwelling unit inspected | |
| | Each Additional re-inspection Condo | Double the previous amount | |

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| 1020.05. | Miscellaneous water utility | | |
| 1 | Well | 125.00 | each |
| 2 | Well repair | 50.00 | each |
| 3 | Scavenger dumping (water) | 25.00 | each |
| 1020.06 | Electrical Inspection | 40.00 | per trip |
| 1 | Commercial Fees | | |
| | 0 to 400 Amp Power Source | | \$ 50/source |
| | 401 - 800 Amp Power Source | | \$ 75/source |
| | Over 800 Amp Power Source | | \$ 125/source |
| | 0 to 200 Amp Circuit or Feeder | | \$ 8/feeder or circuit |
| | Over 200 Amp Circuit or Feeder | | \$ 20/feeder or circuit |
| | OVER | 0 to 400 Amp Power Source | \$ 100/source |
| | 600 | Source | |
| | VOLTS | 401 - 800 Amp Power Source | \$ 150/source |
| | | Source | |
| | | Over 800 Amp Power Source | \$ 250/source |
| | | Source | |
| | | 0 to 200 Amp Circuit or Feeder | \$ 16/feeder or circuit |
| | | Feeder | |
| | | Over 200 Amp Circuit or Feeder | \$ 35/feeder or circuit |
| | | Feeder | |
| | New Multi-Family Dwelling Unit | | \$ 80/unit |
| | (with up to 20 circuits and feeders per unit) | | |
| | New Multi-Family Dwelling Unit | | \$ 8/feeder or circuit |
| | (additional circuits over 20 per unit) | | |
| | Existing Multi-Family Dwelling Unit | | \$ 80/unit |
| | (where 10 or more feeders or circuits are installed or extended) | | |
| | Existing Multi-Family Dwelling Unit | | \$ 8/feeder or circuit |
| | (where less than 10 feeders or circuits are installed or extended) | | |
| | Reconnected Existing Circuit or Feeder (for panelboard replacements) | | \$ 3/feeder or circuit |
| | Transformer (Light, Heat or Power) rated up to 10KVA | | \$ 20/transformer |
| | Transformer (Light, Heat or Power) rated in excess of | | \$ 40/transformer |

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| 10KVA | |
| Manufactured Home Park (Lot Supply) | \$ 40/pedestal |
| RV Pedestals (all circuits originating in pedestal incl. factory circuits) | \$ 8/circuit |
| Street, Parking Lot, Outdoor, Traffic Standards | \$ 8/standard |
| Power Supplies for Signs & Outline Lighting | \$ 8/power supply |
| Technology circuits & circuits less than 50 volts | 75¢/device or apparatus |
| Retrofit of existing lighting fixtures | 35¢/fixture |
| Additional inspection trip(s) | \$ 40/inspection trip |
| State Surcharge | \$1.00 |
| 2 Residential Fees | |
| 0 to 400 Amp Power Source | \$ 50/source |
| 401 - 800 Amp Power Source | \$ 75/source |
| Over 800 Amp Power Source | \$ 125/source |
| 0 to 200 Amp Circuit or Feeder | \$ 8/feeder or circuit |
| Over 200 Amp Circuit or Feeder | \$ 20/feeder or circuit |
| New One- or Two-Family Dwelling (up to 30 circuits and feeders per unit) | \$ 125/dwelling unit |
| New One- or Two-Family Dwelling (additional 30 circuits and feeders per unit) | \$ 8/feeder or circuit |
| Existing One- or Two-Family Dwelling (where 15 or more feeders or circuits are installed or extended per unit) | \$ 125/dwelling unit |
| Existing One- or Two-Family Dwelling (where less than 15 feeders or circuits are installed or extended per unit) | \$ 8/feeder or circuit |
| Reconnected Existing Circuit or Feeder (for panelboard replacements) | \$ 3/feeder or circuit |
| Separate bonding inspection | \$ 40/inspection |

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|---|-------------------------|
| Inspection of concrete-encased grounding electrode | \$ 40/inspection |
| Technology circuits & circuits less than 50 volts | 75¢/device or apparatus |
| Additional inspection trip(s) | \$ 40/inspection trip |
| State Surcharge | \$1.00 |

1020.07 Water Utility**1 Water Utility Inspection Fees,
Job Cost Labor and Materials**

| Fee | Job Cost |
|--|--------------------|
| \$30.00 plus 2.50% of amount over \$10,000 | \$1001-\$10,000 |
| \$255.00 plus 2.25% of amount over \$10,000 | \$10,000-\$50,000 |
| \$1155.00 plus 2.0% of amount over \$50,000 | \$50,000-\$100,000 |
| \$2155.00 plus 1.5 % of over \$100,000 | \$100,000 and over |
| 2 Water Utility Rate \$2.18 | per 1000 gallons |
| 3 Metered Sprinkler \$2.60 | per 1,000 gallons |

**1020.09 Mechanical Inspection
including Gas and Process
Piping****1 Mechanical Inspection Fees, Job
Cost Labor and Materials**

| Fee | Job Cost |
|---|-------------------|
| \$30.00 plus 1% | Less than \$1000 |
| \$40.00 plus 3.5% of amount over \$1,000 | \$1001-\$5000 |
| \$180.00 plus 3.24% of amount over \$5,000 | \$5001-\$10,000 |
| \$342.00 plus 2.50% of amount over \$10,000 | \$10,001-\$25,000 |
| \$717.00 plus 2.40% of amount over \$25,000 | \$25,001-\$50,000 |
| \$1317.00 plus 1.85% of amount over \$50,000 | \$50,001 and over |
| 2 Mechanical Re-inspection Fee \$53.00 per hour | per inspection |

1020.11. Sewer utility

| | | | |
|---|--|--|--------------------|
| 1 | Sewer Utility Inspection Fees, Job Cost Labor and Materials | | per job |
| | | Fee | Job Cost |
| | | \$30.00 | Less than \$1000 |
| | | \$30.00 plus 2.50% of amount over \$1000 | \$1001-\$10,000 |
| | | \$255.00 plus 2.25% of amount over \$10,000 | \$10,000-\$50,000 |
| | | \$1155.00 plus 2.0% of amount over \$50,000 | \$50,000-\$100,000 |
| | | \$2155.00 plus 1.5 % of amount over \$100,000 | \$100,000 and over |
| 2 | Sewer Utility Re-inspection Fee | \$35.00 per hour | per inspection |
| 3 | Sanitary sewer connection | 150.00 | per sac |
| 4 | Sanitary Sewer Utility Rate | \$4.30 | per 1000 gal |

1020.13. Refuse utility

| | | | |
|---|---------------------------|---------------------|--|
| 1 | Refuse utility rates | | |
| | 95 gallon | 25.30 | |
| | 65 gallon | 21.85 | |
| | 35 gallon | 17.85 | |
| 2 | Bulk Pick-Up service | 25.00 | per ¾ cubic yard and/or bulk item plus (County, State & Waste Management fee) |
| | | County (9.75%) 2.44 | |
| | | State (9%) 2.25 | |
| | | Total 29.69 | |
| | Air Conditioners | 25.00 | |
| | Sofas or Hide-a-beds | 25.00 | |
| | Appliances | 25.00 | |
| 3 | Garbage Call Back Fees | 15.00 | per call |
| 4 | Extra Dump Charges | | |
| | 95 gallon | 9.00 | |
| | 65 gallon | 6.00 | |
| | 35 gallon | 3.00 | |
| 5 | Yard Waste Stickers | 3.00 | |
| 6 | Curbside Brush pick up | | |
| | 0-5 Cubic Yards | 12.00 | |
| | 5 – 17 Cubic Yards | 30.00 | |
| | 18 Cubic yards/truck load | 50.00 | |
| 7 | Recycling Service Charge | 5.00 | per month/per unit |

1020.15. Storm Sewer Utility

| | | | |
|---|---------------------------------------|------------|------|
| | Charge Rate = \$15.00 | RATE/MONTH | REF |
| 1 | Single Family & duplex residential | 5.00/unit | 1/3 |
| 2 | Multiple Family Residential | 45.00/acre | 3 |
| 3 | Commercial institutional uses | 75.00/acre | 5 |
| 4 | Public and private schools | 18.75/acre | 1.25 |
| 5 | Churches | 45.00/acre | 3 |
| 6 | Parks | 3.75/acre | 0.25 |
| 7 | Golf Courses | 3.75/acre | 0.25 |
| 8 | Vacant Improved & Unimproved | 0 | 0 |
| 9 | Industrial | 75.00/acre | 5 |

1020.17 Administrative Citation Civil Penalties and Nuisance Inspections

| | | | |
|----------|---|---|--|
| 1 | Civil penalties for violations of ordinances enforced by various City departments | 350.00 | each violation (Each day a violation is not remedied constitutes a separate violation) The civil penalty imposed for a violation occurring within 12 months of the most recent previous violation at the same location shall be increased by 100% up to a maximum civil penalty of \$2,000. |
| | | | |
| 2 | Civil Penalty Exceptions | | |
| A | Building Code Violations | | |
| | Health/Safety Violations | 500.00 | each violation |
| | Building Exterior Maintenance | 350.00 | each violation |
| B | Environmental Health | | |
| | Health/Safety Violations | 500.00 | each violation |
| C | Fire Code Violations, Generally | | |
| | Violations Requiring Response from Fire Dept | 500.00 | each violation |
| | | | |
| D | Health/Safety Violations | 500.00 | each violation |
| | Housing Code Violations | | |
| | Major Violations | 500.00 | each violation |
| | Building Condition | 400.00 | each violation |
| | Light, Heat, Ventilation | 350.00 | each violation |
| | Plumbing | 350.00 | each violation |
| | Rental Dwelling Unit Without License | 500.00 | each violation |
| | Unregistered Multi-Unit Dwelling | 500.00 | each violation |
| | Public Nuisance | 500.00 | each violation |
| | Snow Removal regulations | 50.00 | each violation |
| | Code Violations not listed | 300.00 | each violation |
| E | Repeat violation within 12 months | Double the previous fine – Max \$2,000 | |
| F | Nuisance re-inspection | 50.00 | per inspection |
| G | Junk Vehicles | 300.00 | each violation |
| H | Open Storage | 300.00 | each violation |
| I | Code Violations Not Listed | 300.00 | each violation |
| J | Repeat Violation within 12 Months | Double previous fine – Max 2,000.00 | |

1020.19 Fire

| | | | |
|----------|---|----------------|------------------|
| 1 | Fire Prevention Permit (exceptions noted by fire inspector) | 65.00 | per permit |
| | Additional fire prevention permit inspections | 30.00 | per inspection |
| 2 | First and Second Fire Inspection | \$50 per hour | per inspection |
| 3 | Third Fire Inspection | \$100 per hour | per inspection |
| 4 | Additional inspections after the third inspection | \$150 per hour | per inspection |
| 3 | False alarm fee | 350.00 | per alarm |
| 4 | Fire Report | 5.00 | |
| | Additional pages | .35 | |
| 5 | Alarm Registration | 10.00 | Per alarm system |
| 6 | Failure to Register Alarm System | 100.00 | Per alarm system |
| 7 | False Alarm, Intentional | 350.00 | Per alarm |

1020.21 Special assessment

| | | | |
|----------|-----------------------------------|--------|----------------|
| 1 | Special assessment search fee | 20.00 | per assessment |
| 2 | Special assessment delinquent fee | 100.00 | |

1020.23 Mobile Homes

| | | | |
|----------|--------------------------------------|--------|----------|
| 1 | Mobile home construction permit | 50.00 | per home |
| 2 | Water and sewer connection charge | 475.00 | each |

1020.25 Economic Development

| | | | |
|----------|---|-----------------|--------------------------|
| 1 | Tax increment preliminary approval | 100.00 | as per ordinance |
| 2 | Economic development fund preliminary approval | 100.00 | as per ordinance |
| 3 | Tax increment final approval | 1,000.00 | as per ordinance |
| 4 | Economic development fund final approval | 1,000.00 | as per ordinance |
| 5 | Taxable/Tax Exempt Bond Application | 5,000.00 | |
| 6 | Taxable/Tax Exempt Bond Administration | 1% of the issue | paid at closing |
| | Application fee will be applied to the administrative fee. | | |
| 7 | Storm water Plan Review for new projects | | Actual cost of the study |
| 8 | Traffic/parking studies for new projects | | Actual cost of the study |

1020.27 Parking Fees

| | | | |
|---|----------------------------|--------|-------------------|
| 1 | Residential Parking Zones | 25.00 | per zone per year |
| 2 | Residential Transfer Zones | 25.00 | per zone per year |
| 3 | 2016 Monthly permit | 33.00 | |
| 4 | 2016 Quarterly Permit | 78.00 | |
| 5 | 2016 Annual Permit | 252.00 | |
| 6 | Permit - Lot # 800 | Free | |
| 7 | Daily Permit | 3.00 | |
| 8 | Overnight Parking | 30.00 | |
| 9 | Electric Car – Quarterly | 85.00 | |
| | Electric Car – Annual | 300.00 | |

1020.29 Engineering Fees

| | | | |
|----|--|---------|---|
| 1 | Driveway Permit (construction, re-construction, or repair of driveway, driveway apron, sidewalk, and/or curb | 40.00 | per permit |
| 2 | Street Excavation - Residential | 35.00 | per permit |
| | Contractor's Refundable Deposit | 750.00 | |
| 3 | Street Excavation – Commercial/Industrial | 70.00 | per permit |
| 4 | Contractors Refundable Deposit | 1500.00 | per permit |
| 5 | Utility Excavation Permit, up to 2 Street or Blvd Excavations | 150.00 | per permit |
| | Ea Add'l St Excavation | 40.00 | per hole |
| | Ea Add'l Blvd Excavation | 20.00 | per hole |
| 6 | Parking Lot Construction or re-construction | | |
| | Small Lot – under 20 stalls | 100.00 | |
| | Med Lot – 20 to 50 stalls | 175.00 | |
| | Lg lot – over 50 stalls | 250.00 | |
| 7 | Public Street Access Permit for Moving of Buildings | | Fee to be determined by the Public Works Director based on City costs directly related to moving (police escort, signage, restoration, etc. |
| 8 | Plans & documents from 11”X17” to 24”X36” | 3.00 | per copy |
| | Plans & documents larger than 24”X36a” | 5.00 | per copy |
| 9 | Topographic map & 1998 Aerial information | | |
| | Paper Copy | 20.00 | per acre |
| | Digital Copy (CD or E-Mail) | 80.00 | per acre |
| 10 | Standard Color CAD Plots | 10.00 | |
| 11 | Custom CAD Plots | | Fee based on time and material |

1020.31 Public Works Fees

Snow Removal Fees

- | | | |
|----------|-------------|--|
| 1 | Commercial | \$3 per foot for entire length of sidewalk* |
| 2 | Residential | \$2 per foot for entire length of sidewalk* |

*Significant snow depth or situations where heavy equipment is required to clear the snow will be charged on a time and equipment basis for costs incurred above the rates stated above.

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|----------|---|----------------------------------|-------------------------------|
| 3 | Alley/Sidewalk/Boulevard Mow or Trim | Fee to Abate Tall Grass/Weeds | Penalty Fee |
| | Failure to Mow/Trim – 1 st Offense | \$180.00 | N/A |
| | Failure to Mow/Trim – 2 nd Offense | \$180.00 | \$25.00 |
| | Failure to Mow/Trim – 3 rd Offense | \$180.00 | \$50.00 |
| | Each Additional Violation | \$180.00 | Double the previous amount |
| | Mow Lot – Partial or Full | | |
| | Failure to Mow/Trim – 1 st Offense | \$260.00 | N/A |
| | Failure to Mow/Trim – 2 nd Offense | \$260.00 | \$25.00 |
| | Failure to Mow/Trim – 3 rd Offense | \$260.00 | \$50.00 |
| | Each Additional Violation | \$260.00 | Double the previous amount |

Brush, Yard Waste Bag and Bulk
Item pick-up fees will apply.

Staff reserves the right to bill as
needed for staff time and equipment
required in extreme cases.