

Section 1020 - Permit Fees

1020.01. Permit and Inspection Fees.

The authority to license or charge a fee for a specific activity is found in the Hopkins City Code. The actual fees are set by City Council Resolutions. The following is a summary of the various fees and charges set by the City Council. The actual fees may be changed at any time by the City Council.

1020.01	Moving or Demolition Permit	25.00/permit	
1020.02	Contractor Surcharge	5.00 per building permit	per permit
1020.03	Plumbing Inspection		
1	Plumbing Inspection Fees, Job Cost Labor and Materials		per job
		Fee	Job Cost
		\$25.00 plus 1%	Less than \$1000
		\$35.03 plus 2.75% of amount over \$1,000	\$1001-\$5000
		\$145.03 plus 2.50% of amount over \$5,000	\$5001-\$10,000
		\$245.02 plus 2.25% of amount over \$10,000	\$10,001-\$25,000
		\$582.52 plus 2.00% of amount over \$25,000	\$25,001-\$50,000
		\$1082.52 plus 1.75% of amount over \$50,000	\$50,001 and over
2	Plumbing Re-inspection Fee	\$47.00 per hour	per inspection
1020.04	Rental Housing		
	Periodic Inspection Fee – Initial Inspection	\$65/building plus \$20/unit inspected	
	Periodic Inspection Fee – Initial Inspection per Condominium	\$0/building plus \$20/unit inspected	
	First Re-inspection	\$50.00 per building \$50.00 per dwelling unit inspected	
	Second Re-inspection	\$75.00 per building \$75.00 per dwelling unit inspected	
	Each Additional Re-inspection	Double the previous amount	
	Periodic Inspection Fee-Initial inspection per condominium	\$45/unit	
	First re-inspection Condo	\$50/building plus \$50/unit	
	Second re-inspection	\$75.00 per building \$75.00 per dwelling unit inspected	
	Each Additional re-inspection Condo	Double the previous amount	

1020.05.	Miscellaneous water utility		
1	Well	125.00	each
2	Well repair	50.00	each
3	Scavenger dumping (water)	25.00	each
1020.06	Electrical Inspection	40.00	per trip
1	Commercial Fees		
	0 to 400 Amp Power Source		\$ 50/source
	401 - 800 Amp Power Source		\$ 75/source
	Over 800 Amp Power Source		\$ 125/source
	0 to 200 Amp Circuit or Feeder		\$ 8/feeder or circuit
	Over 200 Amp Circuit or Feeder		\$ 20/feeder or circuit
	OVER	0 to 400 Amp Power Source	\$ 100/source
	600	401 - 800 Amp Power Source	\$ 150/source
	VOLTS	Over 800 Amp Power Source	\$ 250/source
		0 to 200 Amp Circuit or Feeder	\$ 16/feeder or circuit
		Over 200 Amp Circuit or Feeder	\$ 35/feeder or circuit
	New Multi-Family Dwelling Unit (with up to 20 circuits and feeders per unit)		\$ 80/unit
	New Multi-Family Dwelling Unit (additional circuits over 20 per unit)		\$ 8/feeder or circuit
	Existing Multi-Family Dwelling Unit (where 10 or more feeders or circuits are installed or extended)		\$ 80/unit
	Existing Multi-Family Dwelling Unit (where less than 10 feeders or circuits are installed or extended)		\$ 8/feeder or circuit
	Reconnected Existing Circuit or Feeder (for panelboard replacements)		\$ 3/feeder or circuit
	Transformer (Light, Heat or Power) rated up to 10KVA		\$ 20/transformer
	Transformer (Light, Heat or Power) rated in excess of		\$ 40/transformer

10KVA	
Manufactured Home Park (Lot Supply)	\$ 40/pedestal
RV Pedestals (all circuits originating in pedestal incl. factory circuits)	\$ 8/circuit
Street, Parking Lot, Outdoor, Traffic Standards	\$ 8/standard
Power Supplies for Signs & Outline Lighting	\$ 8/power supply
Technology circuits & circuits less than 50 volts	75¢/device or apparatus
Retrofit of existing lighting fixtures	35¢/fixture
Additional inspection trip(s)	\$ 40/inspection trip
State Surcharge	\$1.00
2 Residential Fees	
0 to 400 Amp Power Source	\$ 50/source
401 - 800 Amp Power Source	\$ 75/source
Over 800 Amp Power Source	\$ 125/source
0 to 200 Amp Circuit or Feeder	\$ 8/feeder or circuit
Over 200 Amp Circuit or Feeder	\$ 20/feeder or circuit
New One- or Two-Family Dwelling (up to 30 circuits and feeders per unit)	\$ 125/dwelling unit
New One- or Two-Family Dwelling (additional 30 circuits and feeders per unit)	\$ 8/feeder or circuit
Existing One- or Two-Family Dwelling (where 15 or more feeders or circuits are installed or extended per unit)	\$ 125/dwelling unit
Existing One- or Two-Family Dwelling (where less than 15 feeders or circuits are installed or extended per unit)	\$ 8/feeder or circuit
Reconnected Existing Circuit or Feeder (for panelboard replacements)	\$ 3/feeder or circuit
Separate bonding inspection	\$ 40/inspection

Inspection of concrete-encased grounding electrode	\$ 40/inspection
Technology circuits & circuits less than 50 volts	75¢/device or apparatus
Additional inspection trip(s)	\$ 40/inspection trip
State Surcharge	\$1.00

1020.07 Water Utility**1 Water Utility Inspection Fees,
Job Cost Labor and Materials**

Fee	Job Cost
\$30.00 plus 2.50% of amount over \$10,000	\$1001-\$10,000
\$255.00 plus 2.25% of amount over \$10,000	\$10,000-\$50,000
\$1155.00 plus 2.0% of amount over \$50,000	\$50,000-\$100,000
\$2155.00 plus 1.5 % of over \$100,000	\$100,000 and over
2 Water Utility Rate \$2.18	per 1000 gallons
3 Metered Sprinkler \$2.60	per 1,000 gallons

**1020.09 Mechanical Inspection
including Gas and Process
Piping****1 Mechanical Inspection Fees, Job
Cost Labor and Materials**

Fee	Job Cost
\$25.00 plus 1%	Less than \$1000
\$35.03 plus 2.75% of amount over \$1,000	\$1001-\$5000
\$145.03 plus 2.50% of amount over \$5,000	\$5001-\$10,000
\$245.02 plus 2.25% of amount over \$10,000	\$10,001-\$25,000
\$582.52 plus 2.00% of amount over \$25,000	\$25,001-\$50,000
\$1082.52 plus 1.75% of amount over \$50,000	\$50,001 and over
2 Mechanical Re-inspection Fee \$47.00 per hour	per inspection

1020.11. Sewer utility

1	Sewer Utility Inspection Fees, Job Cost Labor and Materials	Fee \$30.00 \$30.00 plus 2.50% of amount over \$1000 \$255.00 plus 2.25% of amount over \$10,000 \$1155.00 plus 2.0% of amount over \$50,000 \$2155.00 plus 1.5 % of amount over \$100,000	Job Cost Less than \$1000 \$1001-\$10,000 \$10,000-\$50,000 \$50,000-\$100,000 \$100,000 and over	per job
2	Sewer Utility Re-inspection Fee	\$35.00 per hour		per inspection
3	Sanitary sewer connection	150.00		per sac
4	Sanitary Sewer Utility Rate	\$4.30		per 1000 gal

1020.13. Refuse utility

1	Refuse utility rates			
	95 gallon	25.30		
	65 gallon	21.85		
	35 gallon	17.85		
2	Bulk Pick-Up service	25.00 County (9.75%) 2.44 State (9%) 2.25 Total 29.69	per ¾ cubic yard and/or bulk item plus (County, State & Waste Management fee)	
	Air Conditioners	25.00		
	Sofas or Hide-a-beds	25.00		
	Appliances	25.00		
3	Garbage Call Back Fees	15.00		per call
4	Extra Dump Charges			
	95 gallon	9.00		
	65 gallon	6.00		
	35 gallon	3.00		
5	Yard Waste Stickers	3.00		
6	Curbside Brush pick up			
	0-5 Cubic Yards	12.00		
	5 – 17 Cubic Yards	30.00		
	18 Cubic yards/truck load	50.00		
7	Recycling Service Charge	5.00		per month/per unit

1020.15. Storm Sewer Utility

	Charge Rate = \$15.00	RATE/MONTH	REF
1	Single Family & duplex residential	5.00/unit	1/3
2	Multiple Family Residential	45.00/acre	3
3	Commercial institutional uses	75.00/acre	5
4	Public and private schools	18.75/acre	1.25
5	Churches	45.00/acre	3
6	Parks	3.75/acre	0.25
7	Golf Courses	3.75/acre	0.25
8	Vacant Improved & Unimproved	0	0
9	Industrial	75.00/acre	5

1020.17 Administrative Citation Civil Penalties and Nuisance Inspections

1	Civil penalties for violations of ordinances enforced by various City departments	350.00	each violation (Each day a violation is not remedied constitutes a separate violation) The civil penalty imposed for a violation occurring within 12 months of the most recent previous violation at the same location shall be increased by 100% up to a maximum civil penalty of \$2,000.
2	Civil Penalty Exceptions		
A	Building Code Violations		
	Health/Safety Violations	500.00	each violation
	Building Exterior Maintenance	350.00	each violation
B	Environmental Health		
	Health/Safety Violations	500.00	each violation
C	Fire Code Violations, Generally		
	Violations Requiring Response from Fire Dept	500.00	each violation
D	Health/Safety Violations	500.00	each violation
	Housing Code Violations		
	Major Violations	500.00	each violation
	Building Condition	400.00	each violation
	Light, Heat, Ventilation	350.00	each violation
	Plumbing	350.00	each violation
	Rental Dwelling Unit Without License	500.00	each violation
	Unregistered Multi-Unit Dwelling	500.00	each violation
	Public Nuisance	500.00	each violation
	Snow Removal regulations	50.00	each violation
	Code Violations not listed	300.00	each violation
E	Repeat violation within 12 months	Double the previous fine – Max \$2,000	
F	Nuisance re-inspection	50.00	per inspection
G	Junk Vehicles	300.00	each violation
H	Open Storage	300.00	each violation
I	Code Violations Not Listed	300.00	each violation
J	Repeat Violation within 12 Months	Double previous fine – Max 2,000.00	

1020.19 Fire

1	Fire Prevention Permit (exceptions noted by fire inspector)	65.00	per permit
	Additional fire prevention permit inspections	30.00	per inspection
2	First and Second Fire Inspection	\$50 per hour	per inspection
3	Third Fire Inspection	\$100 per hour	per inspection
4	Additional inspections after the third inspection	\$150 per hour	per inspection
3	False alarm fee	350.00	per alarm
4	Fire Report	5.00	
	Additional pages	.35	
5	Alarm Registration	10.00	Per alarm system
6	Failure to Register Alarm System	100.00	Per alarm system
7	False Alarm, Intentional	350.00	Per alarm

1020.21 Special assessment

1	Special assessment search fee	20.00	per assessment
2	Special assessment delinquent fee	100.00	

1020.23 Mobile Homes

1	Mobile home construction permit	50.00	per home
2	Water and sewer connection charge	475.00	each

1020.25 Economic Development

1	Tax increment preliminary approval	100.00	as per ordinance
2	Economic development fund preliminary approval	100.00	as per ordinance
3	Tax increment final approval	1,000.00	as per ordinance
4	Economic development fund final approval	1,000.00	as per ordinance
5	Taxable/Tax Exempt Bond Application	5,000.00	
6	Taxable/Tax Exempt Bond Administration	1% of the issue	paid at closing
	Application fee will be applied to the administrative fee.		
7	Storm water Plan Review for new projects		Actual cost of the study
8	Traffic/parking studies for new projects		Actual cost of the study

1020.27 Parking Fees

1	Residential Parking Zones	25.00	per zone per year
2	Residential Transfer Zones	25.00	per zone per year
3	2016 Monthly permit	33.00	
4	2016 Quarterly Permit	78.00	
5	2016 Annual Permit	252.00	
6	Permit - Lot # 800	Free	
7	Daily Permit	3.00	
8	Overnight Parking	30.00	
9	Electric Car – Quarterly	85.00	
	Electric Car – Annual	300.00	

1020.29 Engineering Fees

1	Driveway Permit (construction, re-construction, or repair of driveway, driveway apron, sidewalk, and/or curb	40.00	per permit
2	Street Excavation - Residential	35.00	per permit
	Contractor's Refundable Deposit	750.00	
3	Street Excavation – Commercial/Industrial	70.00	per permit
4	Contractors Refundable Deposit	1500.00	per permit
5	Utility Excavation Permit, up to 2 Street or Blvd Excavations	150.00	per permit
	Ea Add'l St Excavation	40.00	per hole
	Ea Add'l Blvd Excavation	20.00	per hole
6	Parking Lot Construction or re-construction		
	Small Lot – under 20 stalls	100.00	
	Med Lot – 20 to 50 stalls	175.00	
	Lg lot – over 50 stalls	250.00	
7	Public Street Access Permit for Moving of Buildings		Fee to be determined by the Public Works Director based on City costs directly related to moving (police escort, signage, restoration, etc.
8	Plans & documents from 11”X17” to 24”X36”	3.00	per copy
	Plans & documents larger than 24”X36a”	5.00	per copy
9	Topographic map & 1998 Aerial information		
	Paper Copy	20.00	per acre
	Digital Copy (CD or E-Mail)	80.00	per acre
10	Standard Color CAD Plots	10.00	
11	Custom CAD Plots		Fee based on time and material

1020.31 Public Works Fees

Snow Removal Fees

- | | | |
|----------|-------------|--|
| 1 | Commercial | \$3 per foot for entire length
of sidewalk* |
| 2 | Residential | \$2 per foot for entire length
of sidewalk* |

*Significant snow depth or situations where heavy equipment is required to clear the snow will be charged on a time and equipment basis for costs incurred above the rates stated above.

3	Alley/Sidewalk/Boulevard Mow or Trim	Fee to Abate Tall Grass/Weeds	Penalty Fee
	Failure to Mow/Trim – 1 st Offense	\$180.00	N/A
	Failure to Mow/Trim – 2 nd Offense	\$180.00	\$25.00
	Failure to Mow/Trim – 3 rd Offense	\$180.00	\$50.00
	Each Additional Violation	\$180.00	Double the previous amount
	Mow Lot – Partial or Full		
	Failure to Mow/Trim – 1 st Offense	\$260.00	N/A
	Failure to Mow/Trim – 2 nd Offense	\$260.00	\$25.00
	Failure to Mow/Trim – 3 rd Offense	\$260.00	\$50.00
	Each Additional Violation	\$260.00	Double the previous amount

Brush, Yard Waste Bag and Bulk
Item pick-up fees will apply.

Staff reserves the right to bill as
needed for staff time and equipment
required in extreme cases.