

Section 325 - Zoning and Planning Commission

325.01. Subdivision 1. Zoning and planning commission established. The zoning and planning commission is created and continued. The commission shall consist of seven persons of which no less than six shall have been a resident of the city for one year or more on the date of appointment; one member may be a business owner or employee of a business that is located within the corporate city limits of the City of Hopkins, one staff liaison to be appointed by the City Manager. Each member except the staff liaison shall have the right to vote on all matters before the commission. Citizen member terms of office shall be for two years. Three citizen members of the commission shall be appointed on July 1st of each odd numbered year and four shall be appointed on July 1st of each even numbered year. Citizen members appointed to complete a current term of office shall be considered to have served a term of office if the appointment is to an office which is less than half completed. If the appointment is to an office which is more than half completed the appointment the appointment will not be considered a term of office. Citizen members shall serve no more than two consecutive terms of office (Amended Ord. No. 87-581, Sec. 1)(Amended Ord. 2003-899) (Amended Ord 2003-905)

The commission shall serve without compensation other than such compensation as its members may receive for other services performed for the city. The appointments shall be made by the Mayor with the approval of the Council and any member of the Commission may be removed by a majority vote of the Council for misconduct or neglect of duties. The secretary of the Community Development Department shall act as secretary of the Commission and the City Attorney shall act as legal counsel for the Commission. (Amended Ord. No. 87-577)

Subd. 2. Officers: by-laws. The commission shall elect a chairperson from among its members and such other officers as its by-laws may provide. The chairperson shall not be the business-owner or employee unless that member is also a resident of Hopkins. The commission shall adopt by laws governing its procedures. (Amended Ord 2003-905)

Subd. 3. Other duties. The commission is the Board of Adjustment and Appeals as provided in the zoning code (Appendix I to this code) and has the powers and duties assigned to it by the zoning code and by law.

Subd. 4. Advisory. The commission is advisory to the city council.