



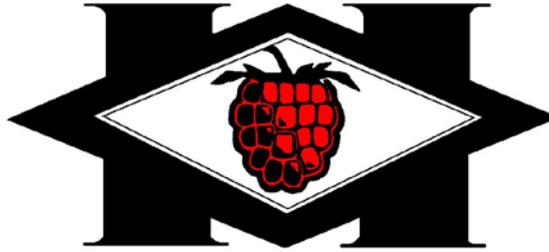
City of Hopkins

11100 Excelsior Blvd

Hopkins MN 55343

952-939-1382

The City of Hopkins Parks and Forestry Department has tagged your tree(s) for Dutch Elm Disease/Oak Wilt/Emerald Ash Borer. The enclosed literature should assist you in making your diseased tree removal plans; as well as explain how the City of Hopkins can assist you. As soon as your tree removal plans have been made please fill out and promptly return the enclosed Diseased Tree Removal Disposition card.



CITY OF HOPKINS
PUBLIC WORKS

ORDINANCE SECTION 935 - Shade Tree Disease Control

A tree has been marked on your property which has been found to have DUTCH ELM/OAK WILT DISEASE/EMERALD ASH BORER (EAB). This tree MUST BE REMOVED at your own expense. You MUST comply within 20 days of the marking date as per City Code Section 935. If this 20 day requirement is not met, the City will engage a Contractor to remove the tree at the property owner's expense.

You may remove the tree yourself or choose your own tree contractor. The contractor should be insured for your own protection. The bids you receive should include the following: complete take down to ground level, debarking OR grinding of stump to below ground level. If the tree is an oak, please read the attached agriculture extension Oak Wilt brochure for removal requirements. If the tree sits under or near overhead power wires, please read the enclosed Xcel Energy brochure; Tree-Trimming Near Power Lines. If the Instructions below are complied with, the City will haul away and dispose of logs and branches at no charge to the property owner.

INSTRUCTIONS: **Give this information to any bidding contractor.** Logs and brush must be separated and placed within 8 feet of the curb, not alleys, with butt ends facing all one way, parallel to the street. The location should be away from overhead wires and other obstacles such as fences, poles, trees or buildings. Trees not properly piled will not be picked up. Only diseased trees will be picked up. Logs need to be cut into 10 to 12 foot lengths. Large diameter (greater than 24") butt logs should be no longer than 6 feet. The contractor or homeowner is responsible for yard clean up. Schedule your pick up by calling 952-939-1382. Please specify if it is a diseased tree when calling as these trees are not picked up with the normal brush pick up.

Please check and sign the diseased tree removal disposition card and return it to the Forestry Division as soon as a contractor is hired or you have removed the tree yourself. Be sure and return the disposition card.

PROCEDURE:

1. Tree marked at property and personal contact, if possible. Diseased tree removal disposition envelope with D.E.D. information left at property.
2. After 10 days, certified notice sent to property owner.
3. After 20 days from marking, City will order tree taken down by Contractor and bill property owner.
4. Certified to property taxes if not paid.