

CITY OF HOPKINS
PARK BOARD MEETING MINUTES
February 24, 2020

A regular meeting of the Hopkins Park Board was held on February 24, 2020 at the Hopkins Fire Station.

I. CALL TO ORDER

Kyle Kaczmarek, Chairperson called the meeting to order at 6:36 pm.

II. ROLL CALL

Present were Park Board members Kyle Kaczmarek, Emma Figgins and Megan Slindee. Anna Pohmer was absent to attend a Planning & Zoning Committee meeting. Kim Schlauderaff arrived for the meeting shortly after the approval of minutes agenda item. Also present was Steve Stadler, PW Director/Park Board City staff liaison.

III. APPROVAL OF MINUTES

Minutes for the November 25, 2019 Park Board Meeting:

Emma Figgins made a motion to approve the minutes, seconded by Meg Slindee. **The motion passed with a 3-0 vote.**

IV. BUSINESS

Kyle Kaczmerak suggested that the agenda order be changed to first cover the “Other topics of interest” and then the marketing topic.

A. Other topics of interest.

- a. Shady Oak Beach picnic shelter planning/design. Stadler met with the local architect, Andre LaTondresse, and discussed budget, programming/planning, schedule, project scope and coordination with Minnetonka Park Commission and the Hopkins Park. The design budget is \$40,000 and besides design work, includes survey work, geotechnical work, inspections/testing, etc. The construction budget is \$160,000. It was mentioned that the cost of the new picnic shelter constructed in 2017 at Burnes Park was \$105,000. There will be upcoming discussion about the function of the new picnic shelter and design elements. One goal is to have the new picnic shelter architecturally complement the other buildings at the beach. The schedule calls for bidding the project in the February 2021 timeframe an construction in the April – June 2021 timeframe.
- b. Valley Park picnic shelter. Stadler shared that replacement of the first Valley Park picnic shelter will be completed this spring. The rehab of the second picnic shelter will be completed, assuming an acceptable contractor proposal, also in the spring or in the fall of 2020. Stadler has met on-site with the contractor to discuss details of how to rehab the shelter without replacing the existing footings and wood posts. One possible method will be

to clad the existing wood posts with metal channels. A contractor proposal/quote for the work is expected by mid-March timeframe. There is \$60,000 budgeted for this work and the hope is that the contractor's quote is closer to \$40,000.

- c. Shady Oak Lake water level information. Stadler provided a handout showing information on the recharge nature of this lake, historic water level information and some detail on how the lake was pumped by the City of Minnetonka in 2019. The net effect of the 2019 pumping lowered the lake water surface elevation by 2 feet. It isn't certain at this point whether or not pumping will be required in 2020. Plus, the City of Minnetonka is working with the Nine Mile Creek Watershed District and the MN DNR on a permanent lake outlet control structure to better manage the lake elevation without having to pump water. There was a question about impact of the high water to beach users. The biggest user impact was having to close off the dive platform as the water was up to the bottom of the structure causing a safety concern as there was no visibility of swimmers going under the structure. The high levels experienced in 2019 have caused concern regarding some retaining walls at the shoreline area and the low floor elevation in the guard house where the building hot water heater and electrical service panels are located. Hopkins Public Works employees had to sandbag this area in 2019, prior to the start of the pumping operation.

B. Marketing Hopkins' Parks

There was discussion centered on Megan Slindee's memo describing the three marketing initiatives previously discussed by the Park Board: Parks Passport Program, Geocaching in the parks and Artistic renderings of Hopkins Parks. After the discussion, it was decided to table the geocaching initiative and the artistic rendering of Hopkins Parks initiative for now and concentrate on the Parks Passport program initiative. Kim Schlauderaff was able to find online a very similar initiative started at the City of Rochester, MN just last year. After considerable discussion on details/aspects of a potential Hopkins Parks Passport program it was decided that Steve Stadler would check into the Rochester program in more detail and then seek input/collaboration with the City's Communications Coordinator, Kelsey Baumann. Stadler will report back to members via email as information comes together prior to the March meeting, if possible, but not later than the March Park Board meeting.

C. Park Area Assignment Report

Kyle Kaczmarek:	Nothing to Report (NTR)
Emma Figgins:	NTR
Megan Slindee:	NTR
Anna Pohmer:	Absent
Kim Schlauderaff:	Parking lane partially blocked with snow at Cottageville Park

Kyle Kaczmerak recommended that we look into another new feature for the Burnes Park splash pad. Mentioning that these are relatively inexpensive Park enhancements and they are very popular with the many families using the splash pad each summer. Stadler will bring some options and pricing for the next meeting.

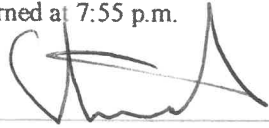
V. NEXT SCHEDULED MEETING:

The next regular Park Board Meeting is 6:30 pm on Monday, March 23, 2020 at City Hall, 1010 1st St S

VI. ADJOURNMENT

Emma Figgins moved to adjourn the meeting, seconded by Meg Slindee. **The motion passed 4-0.** The meeting adjourned at 7:55 p.m.

Attest: _____

A handwritten signature in black ink, appearing to be 'C. Slindee', written over a horizontal line.A handwritten signature in black ink, appearing to be 'A.C. Bank', written over a horizontal line.

Chairperson

