

**HOPKINS PARK BOARD
REGULAR MEETING PROCEEDINGS
FEBRUARY 27, 2023**

CALL TO ORDER

Pursuant to due call and notice thereof a regular meeting of the Hopkins Park Board was held on Monday, February 27, 2023, at 6:30 p.m. in the Council Chambers at City Hall, 1010 1st Street South, Hopkins, Minnesota 55343.

Chair Slindee called the meeting to order with Vice Chair Stiele, Members Lyksett, Miller, Dachenbach, Hanneman, and Youth Member Johnson present. Member Waitz was absent. Member Lyksett arrived late. Staff present included Special Projects and Initiatives Manager Imihy Bean.

ADOPT AGENDA

Motion by Stiele. **Second** by Hanneman.

Motion to Adopt the Agenda.

Ayes: All.

Nays: None. Absent: Lyksett and Waitz. Motion carried.

COMMUNITY COMMENT

None.

CONSENT AGENDA

Motion by Stiele. **Second** by Miller.

Motion to Approve the Consent Agenda.

1. Minutes of the November 28, 2022, Park Board Meeting
2. Minutes of January 23, 2023, Park Board Meeting

Ayes: All.

Nays: None. Absent: Lyksett and Waitz. Motion carried.

GENERAL BUSINESS

V.1. Review of Bylaws and Election of Officers, Imihy Bean

Special Projects and Initiatives Manager Imihy Bean shared brief information about revisions made to bylaws, such as removing gendered language, and gave an overview of the purpose and content of bylaws, especially the absence policy, and noted that election of officers is now held in February. Member Miller asked about changing the number of park board members with a staggered term to be four one year and three the following, from there to be a more continuity during transitions of members. Special Projects and Initiatives Manager Imihy Bean will follow up with the City Clerk about Member Miller's question as to by-law amendment procedure.

Motion by Miller. **Second** by Dachenbach.

Motion to nominate Member Stiele to Chair of Park Board.

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Ayes: All.

Nays: None. Absent: Waitz. Motion carried.

Motion by Stiele. **Second** by Lyksett.

Motion to nominate Member Hanneman to Vice-Chair of Park Board.

Ayes: All.

Nays: None. Absent: Waitz. Motion carried.

V.2. Presentation from the Hopkins Activity Center, Kivett

Hopkins Activity Center Program Coordinator, Beth Kivett presented to the Park Board on the mission, services, facilities, and programming of the Hopkins Activities Center.

HAC Program Coordinator Kivett also discussed the upcoming Garden Plot Kick-off on May 14 and how the Park Board might participate. They discussed the possibility of T giving walking tours and/or a scavenger hunt.

V.3. Review of Cottage Phase 2, Operations and Maintenance Agreement and Cottageville Park Agreement with Minnehaha Watershed District, Heyman

Project Planning Manager Michael Hayman of the Minnehaha Creek Watershed District (MCWD) presented on the overview of the Cottageville Park and other associated MCWD projects, and the updated Cottageville Park Phase 2 agreement. Discussion was held about why there was a need for a new agreement, what has changed, and what was expected of the the City. Jan Youngquist, Community Development Coordinator, spoke to the joint vision of the City and Watershed District to further on the 325 Blake Road site. Member Stiele requested clarification on what specific changes were part of the agreement. Special Projects and Initiatives Manager Imihy Bean explained that the main changes were 1) Creating one agreement that encompasses past agreements; 2) establishing that the MCWD would pay for the improvements, and the 3) the agreement will outline which items will be maintained by the MCWD and not the City. Ms. Imihy Bean agreed to send the final agreement to Members and reminded Members they were welcome to attend City events as well to learn more information as the agreement progresses as well.

Motion by Lyksett. **Second** by Hanneman.

Motion Recommending the City Council enters into an Operations and Maintenance Agreement and Cottageville Park Cooperative Agreement with the Minnehaha Watershed District.

Ayes: All.

Nays: None. Absent: Waitz. Motion carried.

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GENERAL PARK UPDATE

Special Projects and Initiatives Manager Imihy Bean reported that Minnetonka Recreation Superintendent Ann Davy was unable to attend the meeting due to the overlap with the Minnetonka City Council meeting.. There was discussion about having Minnetonka Recreation try to attend about once a quarter (as well as a representative from Public Works).

Member Stiele asked for an update on the Marsh facility. Chair Slindee shared that having face time with Minnetonka is really valuable and appreciates their in-person attendance and communication. Ms. Imihy Bean reminded Members they can contact her at any time between meetings with questions and she can answer or obtain answers to questions, too.

PARK AREA ASSIGNMENT REPORTS

The park assignments were reported as follows:

- Meg Slindee: Burnes, Buffer: NTR (nothing to report)
- Kimberly Stiele: Park Valley, Oakes: NTR
- Kristin Hanneman: Maetzold, Valley: Graffiti, NTR.
- Emily Waitz: Harley, Elmo: Absent – No Report.
- Matthew Miller: Downtown, Central: Kids Fest Parking, Discussed trail maintenance and possible salt application.
- Carsyn Johnson: Cottageville, Minnehaha Creek Preserve: Pretty Good
- Rachel Dachenbach: Interlachen, Hiawatha: Plowing needed at Interlachen, broken soccer goal in park (maybe part of a project)
- John Lyksett: Shady Oak Beach, Hilltop: NTR

ADJOURNMENT

There being no further business to come before the Park Board and upon a motion by Stiele, second by Miller, the meeting was unanimously adjourned at 8:08 p.m.

Respectfully Submitted,



Ann M. Vidoloff, Deputy City Clerk